

## The Chateaux, A Condominium

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Board of Directors Meeting  
Wednesday, March 20, 2024  
Chateaux Community Building

### APPROVED MINUTES

#### Attendance

On behalf of the BOD:

- Dick Martin
- Jason Trask
- Phyllis Savoy
- Lilla N. Kiss

On behalf of Property Management:

- Larry Gilbert (Sequoia Management)

4 homeowners/residents present

#### Call to Order

Dick Martin, BOD President, called the meeting to order at 6:30 pm.

#### Open Forum

- **Garage Cleaning:** Building 2 resident inquired whether Ed is going to power wash the garages. Larry to inform Ed.
- **Pipe Inspection:** Building 1 resident stated that Ed showed up with inspectors to check water pipes. Larry will follow up with Ed to determine what company or agency the inspectors represented.
- **Fire Doors:** Building 4 resident raised the issue of whether the hallway doors can be propped open. Dick stated that the fire code requires the doors to always remain closed. Dick requested that a reminder be added to the website. Larry to investigate some type of sign to be placed on doors.

#### Approval of Minutes

The February 21, 2024, meeting minutes were reviewed. Jason motioned to approve the minute, seconded by Phyllis.

### **Unfinished Business**

- Larry received proposals from five roofing companies. Board members to review package and discuss at next board meeting. Larry suggests once the board decides to ask for “best and final offer” from vendor. Larry also suggested that we hold off doing the roofing as long as we can. - Sidewalk assessments. Management is still seeking additional bids.
- Cooling tower parts. Jason motioned to approve purchase of cooling tower and spare parts from NAC Mechanical Services, seconded by Phyllis.

### **New Business**

- Two sales in February (Building 6)

### **Executive Session**

Dick motioned to go into executive session at 7:15 pm.

### **Meeting Adjournment**

Meeting was adjourned at 7:27 pm. The next meeting will occur on April 17, 2024.